

Cheat Sheet - Supply Order Guidelines for Agricultural Partners 2021

1. How can PPE supplies be ordered through NC DHHS?
 - **N.C. Cooperative Extensions OR other Farmworker focused organizations (not affiliated with a Health Care Infrastructure)** can order PPE supplies through the NCDHHS website using the ReadyOps Supply Request Form [LINK](#) (Expires December 31, 2020).
 - **Farmworker and Community Health Clinics or Farmworker Organizations working through Health Providers** can order through the NC Healthcare Supply Chain Support Request Form found on the NCDHHS website: [LINK](#) (Does not expire).
2. When is the deadline for ordering supplies?

Please submit your initial supply request by **December 16th, 2020**. If you have concerns about meeting this deadline or need support, please reach out to Kate Douglass, Kate.Douglass@dhhs.nc.gov. Each organization can order supply quantities according to warehouse/storage capacity. Additional supply requests can be made on an “as needed” basis. However, please keep in mind, supply order quantities may be limited pending on inventory available.
3. Are there items that cannot be ordered through the state supply portal?
 - To order **Educational materials**, please contact the NC Farmworker Health Program – Nicandro Acevedo, Nicandro.Acevedo@dhhs.nc.gov OR Kate Douglass, Kate.Douglass@dhhs.nc.gov
 - If you are interested in ordering **Pulse Oximeters**, please contact Kate Douglass, Kate.Douglass@dhhs.nc.gov
 - NC Cooperative Extensions with Pesticide Protection related needs such as **N95s, gloves and fit test**, please contact Robin Tutor at the NC Agromedicine Institute, TUTORR@ECU.EDU
4. Who is the target population for these supplies?

Farmworkers (migrant workers, H2A Visa workers, and seasonal workers AND their families), including Famers and Farm Labor contractors and their families. Medical staff responding to the greater agricultural community as mentioned before. Packing house workers, meat and poultry plant workers are not included in these estimates, but it’s ok to respond to a specific request if there is a need.
5. Who is an eligible requestor?

N.C. Cooperative Extensions, NC Agromedicine Institute, NC Grower’s Associaion, Health Clinics serving agricultural community OR Farmworker Focused Organizations. If your organization serves this population and is not listed above, please reach out to the NC Farmworker Health Program, Kate Douglass, Kate.Douglass@dhhs.nc.gov to inquire about ordering supplies.
6. Are there limitations for requestors?

Specific items can only be ordered by and used by medical staff and carry the designation “HC” on the inventory list. For complete updated list, please refer to the *State Supply Inventory List_11.25.20* which can be found on the NCFHP Website on “COVID19” Tab under *Farmworker Supply Resources and Supporting Documents*
7. What are “Welcome Kits,” and what are benefits of this strategy?

“Welcome Kits” are a proven way to meet initial and basic educational and PPE needs for arriving farmworkers. These kits offer an opportunity to bring together partners serving the agricultural community and strengthen this network, promote awareness of farmworker presence in the community, AND foster healthy prevention behaviors in the farmworker population. If you are interested in knowing more about this initiative, please contact the NC Farmworker Health Program, Kate Douglass, Kate.Douglass@dhhs.nc.gov.
8. Where can I access Farmworker Supply Resources and Supporting Documents?

We created a separate page on the NC Farmworker Health Program Website which includes resources (including these guidelines) to help with supply needs. The following documents can be found on the NCFHP Website, on the COVID-19 Tab under *Farmworker Supply Resources and Supporting Documents* [LINK](#)