

340B FARMWORKER PROGRAM

PHARMACY GUIDELINES

IF DRUG IS NOT LISTED ON FORMULARY...

- ✿ For prescriptions for drugs not on formulary: **Any non-formulary item with a 340B price of more than \$100** must be approved in writing or by phone by the NCFHP office (see contact information below). Once approved, you can fill and dispense like you would any other item. Please make sure to base the price on the **340B price**, as advertised by your wholesaler, not the retail price or what you purchased the drug originally for.

WHEN ORDERING DRUGS...

- ✿ Please follow the formulary as closely as possible and check to make sure you are ordering the **lowest price 340B option** listed in your wholesaler catalog for that item.
- ✿ Do not place drug orders over \$500 through your 340B account.
- ✿ Keep record of receipt (i.e. packing slip) of drugs from wholesaler if what you receive is not what you ordered.

WHEN FILLING PRESCRIPTIONS...

- ✿ **30-day supply** per transaction only. Approval for multiple refills in a single transaction must be granted on a case-by-case basis by calling the NCFHP central office.
- ✿ Please record a valid, up-to-date **patient ID number** with each transaction (6-digit number on blue pharmacy card). If patient does not have a valid pharmacy ID card with him/her (i.e. card has expired), please call the outreach worker to verify he/she is a participant of the program and to obtain a valid patient ID number before dispensing the drug.
- ✿ Most pharmacies use the replenishment model, meaning you can dispense to eligible customers (with proof of drug ID card) from your regular stock and reorder the same quantity through your **340B wholesale account**.
- ✿ Keep electronic “virtual” inventory of migrant 340B drugs **OR** a shelf inventory that is separate from regular inventory.
- ✿ **OTCs:** Except for OTCs listed on the formulary, over-the-counter items are **NOT** paid for through our 340B program, even if the patient has a prescription for an OTC item. For items that are both prescription and OTC, only the Rx version is reimbursed by the \$8 copay and purchased through 340B.

GETTING PAYMENT...

- ✿ In addition to the \$4 co-pay you charge a customer, you’ll receive an additional \$4 per transaction from your health center in monthly payments.
- ✿ Your monthly transaction report is due to NCFHP by the **15th of each month** to be eligible for payment in a timely manner.

Questions? Contact:
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